

<b>PRESENT Board members</b>	Moyer, Gorman, Padgham, J Austin, S Austin, Payne, Lewis, and Light Absent: McKrell and Beasley
<b>PRESENT Committee Members</b>	Rich Ray
<b>PRESENT Visitor(s)</b>	

**MEETING NAME:** Monthly Century West Neighborhood Association Board Meeting  
**PURPOSE:** To provide ongoing forum for growth, information and decision making for CWNA

**CURRENT BOARD MEMBERS:** Jason Moyer (President, Ward #2), Denise Gorman (Secretary and Treasurer, Ward #4), Judy McKrell (Membership Head), Bill Padgham (Ward #1), Dick Payne (Ward #3), David Light (Ward # 5), Gayle Lewis (Ward #6), Mark Beardsley (Ward #7), Julie Austin (Website Data Base & Communications Head), Shane Austin

**MOTION TO OPEN THE METING:** Moyer motioned to open the meeting at 7:07pm.

**MOTION TO APPROVE PREVIOUS MEETING MINUTES:** J Austin motioned to approve the October Meeting Minutes. All In favor.

<b>OLD BUSINESS</b>				
<b>Item</b>	<b>Person Reporting</b>	<b>Background Issues</b>	<b>Discussion / Motions</b>	<b>Action Required / Due</b>
<b>Comments from Jason Moyer, Chair</b>	<b>Jason Moyer</b>	Review of the Fall General Meeting and its poor attendance.	Moyer commented on the poor attendance and opened it to discussion. J Austin suggested a different approach to the meeting mailers that would grab better attention to the CWNA area. All Board members agreed to focus less on membership counts and more on getting the attention to the members we currently represent. All Board members thought Bruce Ronning did a great presentation and appreciated his service and time.	Once the CWNA budget is updated prior to the next general meeting, ideas will be discussed for future mailers in Spring 2008.
<b>Membership</b>	<b>Judy McKrell</b>	Current membership count New: 2 Total: 516  Racks at Chamber – invitation to post brochures/flyers.	Gorman mentioned that an 500 additional brochures were ordered while Fall Meeting Mailers were printed last month.	J Austin will place extra brochures at the Bend Chamber of Commerce office.
<b>Transportation and Traffic Safety</b>	<b>Bill Padgham</b>	<b>TSAC Meeting – held every Third Thursday at 7:30am.</b>	<b>Questions: Speed Trailer and it’s availability. Padgham has requested the use of a Speed trailer along Century Drive. The date is unknown at this time. The Board hopes to use it soon after the ski season begins when traffic will increase. The Board inquired whether the speed trailer documents speed data or information.</b>	Padgham confirmed that the trailer does not document speed data. He is still waiting on a date for its usage and will report on it when he knows more.
<b>Land Use Development</b>	<b>Bob Brell</b>  A	<b>Roundabout at the Intersection of Century Drive/Skyliner Ranch Road/Bachelor View Road. Updated from CWNA 10-07-07 e-communications.</b>	CWNA received a response dated July 9, 2007 from Nick Arnis, Transportation Engineering Manager, City of Bend to the CWNA letter that was sent to the City Manager, Andy Anderson dated January 9, 2007. CWNA, in its January 9 letter, recommended a roundabout be constructed at the Century Drive entrance to the new Tetherow Destination Resort based on traffic safety concerns and considerations. As the intersection has been completed with the installation of new turn lanes into and out of the entrance to Tetherow, this letter from the City is nothing more than a very late response to a very serious potential traffic safety issue. The City's letter says "I believe a study of a corridor to determine speeds, volumes, crashes, and possible solutions and funding is an alternative to a roundabout at this time." CWNA responded to the City's Mr Arnis's letter asking if this means a study was not conducted to determine speeds, volumes, crashes and possible solutions when the City signed on October 12, 2005 the License and Water and Sewer Service Agreement Between City of Bend and Cascade Highlands Limited Partnership which covers the plan for this intersection and which represents considerable expense to the developer estimated to be \$500,000. With the completion of the turn	The Board discussed Arnis’ response and pledged to continue focusing on safety options and monitor the decisions made by Public committees.

			lanes and road striping, CWNA residents and travelers on Century Drive are now faced with a high-speed stretch of road beginning at Mammoth Drive and continuing through the City Limits all the way to Mt. Bachelor. with zero road calming additions or enhancements. CWNA responded on September 17, 2007. Click on attachments for CWNA 's original letter to the City dated January 9, 2007, the City's response dated July 9, 2007 and CWNA's response dated September 24, 2007. <b>On October 24, 2007, the City's Transportation Engineering Manager, Nick Arnis responded stating the City concurred with a Kittelson &amp; Associates September 10, 2004 transportation analysis conducted for Arrowood development recommending" a westbound right-turn and eastbound left-turn lane be constructed on Century Drive at the Skyline Ranch Road intersection due to the high-speeds on Century Drive. A minimum of 75-100 feet of storage should be provided on all new turn lanes as construction occurs." Kittelson further stated this should be adequate to the year 2020. Mr Arnis' letter of October 24, 2007 states "the City concurred with the traffic analysis and mitigation." Mr Arnis further stated he would make time to meet with CWNA to discuss any concerns.</b>	
<b>Website / Data Base Committee</b>	<b>Julie Austin</b>	Tasked to compile a list of HOA's	No Discussion at this time.	
<b>Noxious Weed Eradication</b>	<b>David Light</b>	Now available on the CWNA website.	No discussion at this time.	
<b>Finance</b>	<b>Denise Gorman</b>	Monthly Report on CWNA's Budget. Review all purchases	Gorman confirmed the CWNA's balance at \$1912.28 after the cost of October's Meeting Mailers and brochures.	
<b>NART (NA Roundtable</b>	<b>Jason Moyer</b>	Monthly Meeting	Moyer was not available to attend this month.	
<b>NA Chair/ Officers Meetings</b>	<b>Jason Moyer</b>	Monthly Meeting	Moyer was not available to attend this month.	
<b>Park &amp; Rec Coordinator</b>	<b>Shane Austin</b>	Meeting scheduled for Oct 3 at 5:30pm with the following agenda: 1. Meet key district staff and get to know each other better 2. Learn how to most effectively influence park, trail and recreation related plans and decisions 3. Foster good communication	S Austin attended November's meeting in which he got acquainted with certain BMPRD staff and listened in on topics planned for the meeting. Nothing was reported directly from CWNA.	S Austin will continue to attend BMPRD meetings. He asked Board members to bring forth any concerns that should be addressed during the meetings.
<b>Increased involvement of current general membership</b>		Survey  J Austin will compile list of HOA Boards.  J Austin and McKrell tasked to come up with lists.	A very small amount of surveys (approx. 10) were returned from the Fall General Meeting Mailer so far.	J Austin will keep track of returned surveys and look at alternative options for homeowners and businesses to fill out a survey online, hoping to increase the poor response so far.
<b>CWNA Insurance</b>	<b>Jason Moyer</b>	The Neighborhood Association boards wish to protect themselves from claims alleging negligent conduct by the associations or their board members. The liability policy they have identified protects the association chairs and officers for their "wrongful	Staff recommends Council authorizes the expenditure of neighborhood funds.	Moyer will have an update and final decision soon.

		acts” in governing and managing the organization. Wrongful acts are allegations of breach of duty, errors and omissions, and other acts that cause harm to the organization or its stakeholders. For \$1,000 per year, the Indemnity Excess & Surplus Agency, Inc. will provide Directors’ and Officers’ liability insurance for all 13 neighborhood association boards.	
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<b>NEW BUSINESS</b>			
<b>Item</b>	<b>Background / Issues</b>	<b>Discussion / Motions</b>	<b>Action Required / Due</b>
<b>At large position</b>	Position open	New candidates: none	
<b>Vice Chair Position</b>	Position is open at this time.	None.	
<b>Liquor License Application – Touchmark</b>	Touchmark is applied for an Oregon Liquor License for their private restaurant.	The Board has no concerns about their request since the restaurant is a private establishment, used mostly by those who reside at Touchmark.	
<b>CWNA presentation to the Bend City Council</b>	Jason Moyer	Monday, November 19 <sup>th</sup> at 7 pm On a rotating basis, the 13 Bend Neighborhood Associations are given this opportunity to address the City Council sharing accomplishments and suggestions for improvement in their role of representing the neighborhood association with city government. All CWNA members are invited to attend; the presentation is scheduled for shortly after 7:00 pm at City hall or tune in to Chanel 11 which covers the full proceedings 5 minutes allotted	<b>Moyer invited all Board members to attend if time allows.</b>
<b>Good Samaritan Winter Assistance Program</b>	Connects volunteers with local elderly or shut-in’s in need of assistance “adopt” a neighbor within your immediate neighborhood and help them	Help with shoveling the snow: The City of Bend Code 5.340 requires that sidewalks be cleared of all snow no later than six hours after the snowfall. Below is more information regarding snow and ice requirements for homes and businesses: · Snow should not remain on the sidewalk for a period longer than the first six hours of daylight after the snow has fallen in the commercial areas and one day in all other areas. · Ice should not remain on the sidewalk for more than six hours of daylight in commercial areas and one day in all other areas after the ice has formed unless the ice is covered with sand, ashes, or other suitable materials to assure safe travel. When public walks are found in violation (Class C Infraction,) the property owner can be issued a citation with an initial fine of \$100.00. If a property owner has questions regarding the snow removal ordinance or procedures, they should call the Bend Police Department at 322-2976, or contact the Bend Area Transit at 317-3039 for bus stop questions.	<b>Discussion included options and ideas on how to assist the program from CWNA’s membership. Plans are to continue discussion whenever needs come forth.</b>

**MOTION TO ADJOURN: 8:20pm**

**NEXT CWNA FALL GENERAL MEETING: Wednesday, December 12th, 2007.**