

## **CWNA Board Meeting Minutes**

**April 12, 2007**

**Recorded by Denise Gorman, via a video tape of the meeting.**

**Meeting called to order.**

### **Introductions and Comments from Brell, Chair**

Brell informed attendees that the Board meeting was being recorded in order to have the meeting minutes written afterwards. Introductions were then made from all attendees.

Board members present: Brell, Moyer, Evert and Ray. Board members absent: McKrell, Gorman, Fleming, Light and Lewis.

Board Coordinators and Committee Heads present: Ron Webber, Jeanne Berry and Julie Austin.

Additional CWNA members present: Clint and Judy Whitfield, Brad Evert and Shane Austin.

Brell informed that Julie Austin will oversee the website. He thanked her for her time.

Brell commented that only four Board members were present, therefore there is no quorum for any motions.

Brell spoke of a recent conversation with Mayor, Bruce Abernathy. Abernathy gave positive comments back about CWNA, which he passed on to attendees.

Brell reminded that committee reports be limited to 5 minutes and requested discussion by an individual Board member be held to two minutes.

### **Approval of January and March, 2007 CWNA Board Meeting Minutes**

Due to no quorum, minutes could not be approved and will do so at the next available time. Evert urged the Board to make set rules of conduct and meeting minutes for future meetings.

### **Land Use Development -Brell**

1. Brell requested his April 12 email be included in the minutes. No discussion or comments.

The following a represents status on Land Use actions within CWNA boundaries:

1. Type II Site Plan and Design Review. Mountain Gate Crossing Mixed Use Development. PZ 06-871. The applicant, AWBG Alexander Court LLC, is proposing a 140 unit residential mixed use development on a 5.68 acre site in the Commercial Limited (CL) Zone. The property is located south of the intersection of Century Dr and Mammoth Dr and abuts the subdivisions of Mountain Gate, Sunrise Village and Westbrook Meadows. On March 12, 2007, the Associate Planner, Brian Harrington, issued notice of a PUBLIC HEARING before the Hearings Officer Karen Green on Wednesday, April 11, 2007 at 7:00 pm in City Hall Council Chambers. The Public Hearing was held; interested parties have had opportunity to submit written comments or be heard. The record will remain open for written comment through April 20, 2007. The Hearings Officer indicated she expects to make a decision by mid-June. CWNA did not comment.

2. Lot Line Adjustment Application. Mountain Gate Crossing Mixed Use Development. PZ 06-660. On February 8, 2007, the City Associate Planner,

Greg Blackmore, published a Notice of Pending Administrative Review stating the applicant, AWBG Alexander Court LLC requested the City review a Lot Line Adjustment Application to vacate a roughly 270 foot platted private way named Alexander Court. The Applicant noted the reason for the proposed lot line adjustment was to vacate Alexander Court for future development and to set aside a portion of Alexander Court to be added to the portion of Tax Lot 2100 which was platted as Lot E of the Mountain Gate Subdivision. On February 27, 2007, the City published a Notice Of Public Hearing stating the City of Bend will hold a public hearing before the Hearings Officer Karen Green on Thursday, March 29, 2007 at 7:00 pm in the City of Bend Council Chambers to hear the issue. The Public Hearing was held; the Hearings Officer indicated she expects to issue a decision by June. CWNA did not comment.

3. Type II Site Plan and Design Review southeast corner of Reed Market Road and Century Drive. PZ 07-66. On February 22, 2007, the Associate Planner, Matt Martin, published notice of a Type II Site Plan and Design Review of the construction of three mixed use buildings and related site and public improvements in the Commercial Limited (CL) Zone. The buildings are of varying size totalling 100,357 sq ft for retail, office and residential uses. The buildings have varying heights with the tallest being 65 feet. The development is proposed in two phases. Comments were due back no later than March 8, 2007. The Associate Planner hopes to issue his findings by the first part of May. CWNA did not comment.

4. Land Use Action. Tetherow Destination Resort. The Deschutes County Planning Division has received application to create 48 lots with 150 overnight stay units as part of the Tetherow (Cascade Highlands) Destination Resort. A Public Hearing will be held on April 17th at 6:30 pm in the Deschutes County Administrative Services Building.

### **Transportation and Traffic Safety-Berry**

1. TSAC Report – Berry commented on the City’s response to the letter sent from CWNA on the future development of a roundabout at the intersection of Century Drive, Skyliner Ranch Road and Bachelor View Roads. The committee acknowledged their accepting the letter and will take it under advisement. Since then, the letter was put on the list of intersections and roundabout to be considered. Berry is hoping the issue keeps moving up on their list. She reviewed her discussions and suggestions at the last TSAC meeting. Brell commented about the options that were recently reviewed to alleviate the congestion at the Mt. Washington/Century Drive roundabout due to traffic backup from Cascade Middle School. The solution of connecting the Century Drive at West Ridge Drive could be back on the plate as the best option. The temporary change of traffic pattern, allowing no left turns from Mountaineer Way onto Mt. Washington Drive was recorded, in which they came to the solution that the change showed a modest improvement but not an ultimate solution. Discussion followed. Brell plans to keep traffic safety issue on future CWNA agendas since it’s always a CWNA concern.

### **Membership Status and Plans-McKrell**

In McKrell’s absence, Brell confirmed that as of early April, CWNA had 426 members. No comments.

### **Residential Land-Use Study Steering Committee- Brell**

Brell presented a comprehensive article from The Bulletin's April 6 issue. It shows a revised map of UGB study area. The map shows that Tetherow was excluded from City annexation. Two future open meetings are planned with the City of Bend Planning Commission. Discussion followed.

### **Other Business –**

#### **Deschutes River Clean-up, May 12, 10:00am-noon -**

Ray reviewed the event, which is in conjunction with the Community Wide Clean-up. CWNA is sponsoring the event for a second year and will set up a station. Ray is looking for volunteers to assist along Century and Mt. Washington Drives. Brell mentioned that the information has been communicated to all CWNA members. Comments were made over the discussion of trashcans and doggie bags off of Century Drive's adjoining trails near the Braeburn neighborhood. Discussion continued.

#### **CWNA Spring General Meeting, Tuesday, May 15-**

Brell looked into options for guest speakers that reflect on CWNA's largest issues: traffic and land-use. Brell has a call into Bruce Abernathy to be the guest speaker on Tuesday, May 15, since he is already booked on the original scheduled date of May 9. The clubhouse is available that optional evening. If he accepts, the meeting date will change to accommodate him. Other options were suggested. Discussion continued. Task issues were reviewed. Each committee head will present a status report at the meeting.

Elections will also take place. Four seats are up for election, representing Wards 1, 5, 7 and 9. Ward 3 and one member-at-large position are also open. Brell will send out communication about the election, encouraging members to join the Board or Coordinators. The election is done informally, with nominations and votes coming from the floor. Discussion continued.

#### **NA Officers and Chairs Meeting, April 19, noon -**

Several key speakers are planned. Brell invited CWNA Board members and coordinators to attend.

**Executive Session.** Brell brought up the issue of conduct at meetings and the minutes, as commented by Evert, and thought it best to discuss in Executive Session following adjournment of the Board Meeting.

**Motion to adjourn.**